

# Changing your target retirement age

**Please use this form if you want to change your target retirement age.** Your target retirement age is the date when the *Guided* approach is due to complete and governs when your ITV pension savings in the DC section of the ITV Pension Scheme start to invest in less risky funds or, if you're investing through *Customised* only, the date we use for administration purposes. It's usually the date you want to start accessing your ITV pension savings, but you don't have to start accessing your savings from this date and can change it at any time.

If you'd like to change how your ITV pension savings are invested as well as your target retirement age, you should complete the *Changing your investment form* instead.

**Please complete in BLOCK capitals and return to:**

ITV Pensions, 5 Fulwood Park, Caxton Road, Preston PR2 9NZ or email a scanned copy to [enquiries@itv-pensions.com](mailto:enquiries@itv-pensions.com)

## 1 About you

Title

Surname

Forename(s)

Home address

Postcode

NI number

Date of birth

## 2 Your target retirement age

I want my target retirement age to be  
Please insert an age from 57 (55 until 2028) to 75.

If you have ITV pension savings invested in more than one of the *Guided* options, or in a mixture of *Guided* and *Customised*, the target retirement age you choose will apply to all your savings.

**Please read and sign your agreement on the reverse**



I authorise ITV to carry out my instructions as set out in this form. I understand that my instructions will take effect as soon as possible after ITV Pensions has received my completed form.

I understand that the Trustees hold personal data which either I've provided to them or was included in forms completed by a former member of the Scheme. I understand that the Trustees need this for a variety of purposes, for example to determine whether I will receive a benefit from the Scheme and to be able to administer and pay any benefit that I may be awarded under the Scheme. The Trustees, who are the data controller for data protection purposes, are required to look after my personal data in line with legal requirements. This means the Trustees are responsible for deciding what personal information needs to be processed and the way in which that information is processed. In processing my personal data, the Trustees may need to pass personal information about me, my dependants and other members and beneficiaries, to the Scheme's administrators, auditors, legal advisers, insurers, the ITV group of companies and such third parties as may be necessary for the purposes of administering the Scheme.

**Where to find out more:** Full details of the personal data the Trustees hold, how they use that information and who they share it with are set out in the Trustees' privacy notice, which is on the ITV Pensions website at [www.itv-pensions.com](http://www.itv-pensions.com) > Library. The privacy notice also sets out your rights about the personal data held about you by the Trustees and who to contact if you want to exercise those rights, make a complaint or generally have any questions

The privacy notice is updated from time to time in accordance with future developments in data protection legislation and Scheme practice and you can see the current version in the Library section of the ITV Pensions website at [www.itv-pensions.com/documents/itv-scheme\\_gdpr\\_statement.pdf](http://www.itv-pensions.com/documents/itv-scheme_gdpr_statement.pdf). Alternatively, if you'd prefer to receive a hard copy of the privacy notice, please contact ITV Pensions on 01772 884 488 or email [enquiries@itv-pensions.com](mailto:enquiries@itv-pensions.com).

You are responsible for keeping the Trustees up-to-date with your personal information, including your marital status, contact and, where necessary, bank details. Without this information, there may be delays in the Trustees' decision making process and, ultimately, in paying benefits.

**Signed**

**Date**      —      —      —

**For office use only (to be completed by ITV Pensions)**

I confirm that the details in this form have been checked and verified.

**Signed:**

**Date:**      —      —      —

**Name:**

**Contact number:**